

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, April 21, 2022

Call to Order

Mayor Mike Fort called the meeting to order at 4:00p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Mike Fort, Loren Lehman, Quen Kennedy

Members Absent: Destry Hell, Kevin Sather

Others Present: Sonja Pelland, Kristi Splett, Kory Williams, Donna Erickson, Greg Erickson, (Tracee Bruggeman of Brady Martz & Associates via zoom).

Pledge of Allegiance was recited.

A motion was made by Councilor Lehman, seconded by Councilor Kennedy to approve the agenda with the addition of Nikki Nicholson and Alexx Arnold to the bartender new hire list on the consent agenda. The motion carried 3-0.

Approval of Minutes

A motion was made by Councilor Kennedy, seconded by Councilor Lehman, to approve March 17, 2022 Regular Meeting Minutes. The motion carried 3-0.

Consent Agenda

A motion was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 3-0, to approve the items on the consent agenda:

1. Approve Monthly Bills Allowed.
2. Water/Sewer shut-offs.
3. Approve bartender new hires: Tommy Cubbedge, Cassidy Hagen; rehires: Nikki Nicholson, Alexx Arnold.
4. Approve posting two summer maintenance positions at \$12 per hour.

Public Hearings

1. None.

Petitions, Requests, and Communications

1. The 2021 Audit was presented by Tracee Bruggeman of Brady Martz and Associates via zoom. A motion to accept the report as presented was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 3-0. The audit report is on file at the City Clerk's office.

Reports of Officers, Boards and Committees:

1. Ambulance Report – March run/call recap was provided and is on file at City Hall. Minutes of the March 21 Ambulance Department meeting were provided and are on file at City Hall.
2. Fire Department – April 11th meeting minutes were provided and are on file at City Hall.
3. Maintenance Department – Kory Williams reported there are two water services with frozen water lines. They are being provided water with a temporary service line until the lines thaw. A new air compressor for the water plant has been purchased. The crew has worked with the county to steam and clean out culverts. Thein Well Company performed the annual well inspection. Next year the wells will need to be serviced per the every 6 year schedule.
4. Liquor Report – The Liquor Committee did not meet this month. Teckla provided a written report which is on file at City Hall. Sonja Pelland reviewed the cash and current bills for the store with the council.

Discussion was held regarding the store continually losing money. Councilor Kennedy made a motion, seconded by Mayor Fort, to transfer \$7,000 from the Economic Development Timber Apportionment Funds to the liquor fund to help cover expenses. The motion carried 2-1 with Councilor Lehman opposing. The Liquor Committee plans to meet as soon as possible to discuss changes to be made.

5. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of March 2022 and are on file at City Hall. The liquor store revenues for the month of March were \$22,852.69. Expenses for the month were \$24,874.65, resulting in a loss of \$2,021.96 for the month. A motion was made by Councilor Kennedy seconded by Councilor Lehman to approve the financial report. The motion carried 3-0.

Unfinished Business

1. Small Town Tech proposal – The proposal has not yet been received and the council will hear the proposal at a later date.
2. LCCMR Grant Application is a work in progress. No council action needed at this time.

New Business

1. CERC Insurance Waiver - A motion was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 3-0, to approve not waiving the monetary limits on municipal tort liability established by Minn. Statute 466.04.
2. Erickson's Eatery Peddler's license – A motion was made by Councilor Lehman, seconded by Councilor Kennedy to approve the license with the requested dates and locations. Discussion was held regarding providing electricity for a fee. The City Clerk will ask Tom Donahou to provide an estimate for an outlet at the fire hall. A proposed fee will be discussed at the May City Council meeting. The motion carried 3-0.
3. Resolution 2022-12 accepting donation to the Fire Department toward an extractor purchase – Tabled.
4. Playground Equipment – Tabled.
5. Spring Clean-up – Tabled.
6. Street Repairs – Tabled.
7. Resolution 2022-13 adopting the Koochiching County Hazard Mitigation Plan – Tabled.

Miscellaneous

- 1.

Adjournment

Councilor Lehman made a motion, seconded by Councilor Kennedy to table the remaining agenda items and adjourn the meeting at 5:01p.m. The motion carried 3-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort