

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, August 21, 2025

Call to Order

Mayor Mike Fort called the meeting to order at 4:00 p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Mayor Fort, Councilor Wendt, Councilor Thydean, and Councilor Sims

Members Absent: Councilor Lehman

Others Present: Holly Hoy, Kory Williams, and Linnea Imhof

Pledge of Allegiance was recited.

Approval of Agenda/Additions

A motion was made by Councilor Thydean, seconded by Councilor Sims, to approve the agenda with two additions, both under "New Business": KHS request for lower speed limit & signage and Zach Workman's car detailing business. Motion carried.

Approval of Minutes

A motion was made by Councilor Wendt, seconded by Councilor Thydean, to approve July 17, 2025, Regular meeting minutes. The motion carried unanimously.

Consent Agenda

A motion was made by Councilor Wendt, seconded by Councilor Sims, and carried out unanimously, to approve the consent agenda.

1. Monthly bills allowed for July
2. Water sewer service terminations
3. Voyageur Country ATV Club July Meeting Minutes

Public Hearings

1. None

Petitions, Requests, and Communications

1. Linnea Imhof was in attendance and gave an update on the Safe Routes To School initiative. MN DOT is moving forward with establishing a school zone and it has been sent to the Commissioner of MN DOT for final approval. The speed limit would be decreased from 30 mph to 20 mph while school is in session. The school zone would run from Main Street & 217 intersection and continue to the Lutheran church driveway.
2. Sara Wendt provided a recap of National Night Out. Members of the State Patrol and Sheriff's Departments stopped by and interacted with the different block parties. Next year, Littlefork would like to add members of the Littlefork Fire Department and Littlefork Ambulance Department, as well as Koochiching County Public Health.
3. Administrator Holly Hoy joined Lisa Riggs and her staff for health care voter training at the Good Samaritan on July 29th. There will be a special election on November 4th that residents of the Littlefork Care Center (Koochiching Health Services) will be eligible to cast their vote.
4. Koochiching County Forum – There will be a county-wide forum Thursday September 11th, 2025, at the Backus Community Center from 6:00 p.m. to 8:00 p.m. This forum will allow individuals to contribute in shaping a brighter future. Visit z.umn.edu/2025Forum or call 218-434-0276.
5. Representative Roger Skraba was selected as a League of Minnesota Cities Legislator of Distinction for 2025.
6. Senator Grant Hauschild was selected as a League of Minnesota Cities Legislator of Distinction for 2025.

Reports of Officers, Boards and Committees:

1. Ambulance Report – No one was in attendance to report.
2. Fire Department Report – No one was in attendance to report.
3. Maintenance Department – Kory Williams gave the report. City maintenance finished repair on the well houses, and doors are being installed on the community building the week of August 25th -29th. Mayor Fort asked that the maintenance crew knock down the brush in the Industrial Park area and Maintenance Supervisor Kory Williams stated that he and Jerry Anderson will take care of it. The crew has also been busy mowing at the sewer ponds and the airport, as well as painting bathroom floors at Lofgren Park.
4. The Financial Report was given by Holly Hoy. Cash balances, balance sheets and income statements for all accounts were provided and are on file at City Hall. A motion was made by Councilor Wendt, seconded by Councilor Thydean, to approve the financial report and the motion carried unanimously.

Unfinished Business

1. The Blandin Foundation Grant – an update was given on progress for the Comprehensive Plan. The consultant and city administrator met July 31st to discuss next steps in the plan. Currently, Community Design Group is working on a zoning portion of the project with an updated map. The timeline for the plan's completion is still set for October.
2. Little Fork River Watershed – There were meetings on August 7th and August 20th. The public kickoff portion was well attended with twenty-one people in Cook and fifteen people in Littlefork. The Advisory Committee will meet on September 4th at the Littlefork Community Building to discuss the next steps.

New Business

1. Resolution 2025-13: Preliminary 2025, Collectible in 2026, Tax Levy and 2026 General Fund Budget. Councilor Thydean made a motion to approve Resolution 2025-13, seconded by Councilor Wendt, and motion carried.
2. KSDM/KGHS Advertising for LBF Sports for 2025-2026 – it would be \$750 for the city to sponsor. Councilors discussed the advertising, and it was noted that the last time the city purchased ads was in 2019 when the liquor store was still city owned. Councilors unanimously voted no to the advertising.
3. Littlefork Community Education birthday calendar advertising – Councilor Wendt made a motion to purchase a medium sized ad for \$75 and list meetings for the year for \$25, seconded by Councilor Sims and motion carried, for a total of \$100 in advertising.
4. New Ordinance – Ordinance number 126, third and final reading was given to dissolve the CERC Joint Powers Agreement with ISD 362. Councilor Wendt made the motion, seconded by Councilor Sims and motion carried. The ordinance was posted at city hall and the post office on August 25th and will be printed in the September 4th issue of the Rainy Lake Gazette.
5. Koochiching Health Services administration requested lowered speed limit signs to be placed by the designated smoking area for residents. The city does not have this authority and has been working with MN DOT on the Safe Routes to School initiative for the past year to lower the speed limit during school hours, in what will be the school zone.
6. Zach Workman's possible car detailing business – Zach wants to know what it would take to run a car detailing business out of his garage. There would only be a couple of cars per week, and his products are environmentally friendly. A \$250 non-refundable permit would need to be filled out and submitted, a meeting would need to be called with the planning and zoning committee and then the meeting would need to be published ten days prior in the newspaper. Also, all neighbors within a half mile radius would be sent a notification of the meeting.

Miscellaneous

1. None

Adjournment

Councilor Sims made a motion to adjourn the meeting at 4:48 p.m., seconded by Councilor Wendt, and the motion carried.

Attest: Holly Hoy, City Clerk

Mayor Mike Fort