

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, November 20, 2025

Call to Order

Deputy Mayor Loren Lehman called the meeting to order at 7:00 p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Councilor Lehman, Councilor Wendt, Councilor Thydean, and Councilor Sims

Members Absent: Mayor Mike Fort

Others Present: Holly Hoy, Preston Hoy, Kory Williams, Jerry Anderson, Dan Wendt, Jamie Wendt, Mike Junker, Lyle Larson, Craig Palmer, Austin Schaaf, Heather Kennedy, Scott DeLack, Ron Liljedahl, Joni Carriveau, and Dan Carriveau.

Pledge of Allegiance was recited.

Approval of Agenda/Additions

A motion was made by Councilor Wendt, seconded by Councilor Thydean, to approve the agenda. Motion carried.

Approval of Minutes

A motion was made by Councilor Sims, seconded by Councilor Wendt, to approve October 16, 2025, Regular meeting minutes, and October 28, 2025, Planning & Zoning Committee meeting minutes. The motion carried unanimously.

Consent Agenda

A motion was made by Councilor Wendt, seconded by Councilor Thydean, and carried out unanimously, to approve the consent agenda.

1. Monthly bills allowed for October
2. Water sewer service terminations
3. Blight Notice
4. Koochiching County Board of Commissioners February 2026 meeting at the Littlefork Community Building
5. Koochiching Development Authority Annual City Economic Development Worksheet
6. Koochiching Technology Initiative October Meeting Minutes
7. Voyageur Country ATV Club October Meeting Minutes

Public Hearings

1. Craig Palmer property rezoning – At a Planning & Zoning Committee meeting on October 28, 2025, the committee made a recommendation to the Littlefork City Council to approve Palmer's request to turn his property located at 1301 6th Avenue from residential (R1) to commercial (C2). Neighbor Ron Liljedahl was opposed to this motion and stated his concerns. Palmer had the support of many neighbors and community members, including Heather Kennedy, Dan Wendt, Jamie Wendt and Mike Junker who attended the meeting and spoke on his behalf. Councilor Wendt made a motion to approve rezoning the property located at 1301 6th Avenue from residential (R1) to commercial (C2), seconded by Councilor Thydean and motion carried.
2. Preston Hoy – Hoy is planning a Community Christmas Party for December 19th and 20th at the Littlefork Community Building. Hoy requested the rental fee be waived since it is a non-profit community event. (Councilor Wendt had recommended it be waived after last year's Christmas event.) Councilor Thydean made the motion to waive the rental fee, seconded by Councilor Sims and motion carried.
3. Three S Design – Owner Austin Schaaf gave a presentation on what his I.T. services company has to offer the City of Littlefork. Schaaf had presentation packets for each councilor and a timeline of ongoing support. A proposal/contract will be submitted at the December 18th city council meeting.

Petitions, Requests, and Communications

1. None

Reports of Officers, Boards and Committees:

1. Ambulance Report – No one was in attendance to report.
2. Fire Department Report – Dan Wendt was in attendance to report. Wendt spoke of a fire that broke out earlier in the day. He also stated that the new door on the fire hall is about half done. There was conversation of a possible railing needed in front, so the city's insurance provider will be contacted to verify.
3. Maintenance Department – Kory Williams gave the report. City maintenance workers have been busy brush mowing at the airport, discharging the sewer ponds, street sweeping and getting the loader all set for winter, as well as winterizing Lofgren Park.
4. The Financial Report was given by Holly Hoy. Councilor Wendt made a motion to approve the financial report, seconded by Councilor Sims and motion carried.

Unfinished Business

1. The Blandin Foundation Grant – There was no update provided at this time, but a draft document will be submitted at December's council meeting and Antonio Rosell from the Community Design Group will call in to discuss it.

2. Little Fork River Watershed – Councilor Sims and Holly shared information from the recent meetings and different topics of discussion, including Farms & Groundwater. The next Steering Committee meeting is set for Wednesday, December 17th and the next Advisory Committee meeting is set for Thursday, January 8th.

New Business

1. Kids Plus account – the Littlefork Lutheran Church would like to obtain the funds from Kids Plus and make it “Community Gardening”. Councilor Wendt made the motion to disburse the remaining Kids Plus funds to the Littlefork Lutheran Church, seconded by Councilor Thydean and motion carried.
2. Resolution 2025-13: Resolution Supporting ATV Trail Plan – Councilor Thydean made the motion to approve the resolution, seconded by Councilor Wendt and motion carried.
3. Resolution 2025-14: Local Road Improvement Plan (LRIP) Application – The city received three letters of support for this grant from ISD 362, Koochiching Health Services and the City of Big Falls. Councilor Wendt made the motion for Engineer Jason Chopp from S.E.H. to assist Hoy in applying for this grant, seconded by Councilor Sims and motion carried.
4. Cornhole at the Community Building – Taylor Nelson requested the fee be reduced for rental of the Community Building from \$50.00 per time to \$25.00 per time since the club would be renting all available Fridays from December 5th, 2025, through March of 2026. Councilor Wendt made the motion to approve the rental for \$25.00 per time, unless another rental calls then it would be a \$50.00 fee, seconded by Councilor Thydean and motion carried.

Miscellaneous

1. None

Adjournment

Councilor Thydean made a motion to adjourn the meeting at 7:37 p.m., seconded by Councilor Sims, and the motion carried.

Attest: Holly Hoy, City Clerk

Mayor Mike Fort