

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK  
IN THE COUNTY OF KOOCHICING AND STATE OF MINNESOTA  
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

**Thursday, August 17, 2023**

**Call to Order**

Mayor Mike Fort called the meeting to order at 4:00 PM at City Hall, 901 Main Street.

**Roll Call**

Members Present: Mike Fort, Sara Wendt, Loren Lehman, Todd Thydean, Quen Kennedy

Members Absent: None

Others Present: Sonja Pelland, Kory Williams

**Pledge of Allegiance** was recited.

**Approval of Agenda**

A motion was made by Councilor Lehman, seconded by Councilor Kennedy to approve the agenda. The motion carried 5-0.

**Approval of Minutes**

A motion was made by Councilor Kennedy, seconded by Councilor Thydean, to approve July 19, 2023 Regular Meeting Minutes. The motion carried 5-0.

**Consent Agenda**

A motion was made by Councilor Lehman, seconded by Councilor Wendt, and carried 5-0, to approve the consent agenda:

1. Monthly Bills Allowed.
2. Water/sewer services terminations.

**Public Hearings**

1. None.

**Petitions, Requests, and Communications**

1. The council was provided with copies of a thank you card sent to KCDA for the grant that purchased the expression swings at City Park and one to Greg and Tim McClellan for their help on the playground equipment installation. Jason Boorman and Kallie Henrickson sent thank you letters to the city for the scholarships they were awarded.
2. Minutes of the Voyageur ATV Meeting held July 12, 2023 were provided for council information.
3. Information was shared with the council from the League of Minnesota Cities regarding the recently passed cannabis legislation.
4. Letters of thanks and recognition from the League of MN Cities to Representative Skraba and Senator Hauschild for their efforts this past legislative session were shared with the council.

**Reports of Officers, Boards and Committees:**

1. Ambulance Report – Minutes of the July 17, 2023 Ambulance Service meeting, and Run/Call Recap reports for July were provided.
2. Fire Department – Minutes of the August 14 Fire Department meeting were not yet available. Rig 307 is still out of service for repairs to the pump transmission. An update on the cost of repairs was received and is much higher than the anticipated amount. A motion was made by Councilor Kennedy, seconded by Councilor Lehman, and carried unanimously to amend the 2023 Fire Department Budget, moving the \$15,000 budgeted under Improvements Other than Buildings for a new cement apron in front of the fire hall to the Equipment Parts and Repairs budget line amount. The motion carried 5-0.

3. Maintenance Department - Kory Williams reported that the crew has been busy with mowing, painting playground equipment, and mower repairs.
4. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of July 2023 and are on file at City Hall. A motion to approve the Financial Report was made by Councilor Thydean, seconded by Councilor Wendt, and carried 5-0.

### **Unfinished Business**

1. Memorial Bench: Kory Williams reported that the base is down and the cover is installed but the bench has not yet been set in place.
2. Paving: Jason Chopp of SEH Engineering will have an estimate prepared for the September meeting.
3. Raze or Repair Order: The council orders have been served to the property owners of a hazardous building located at 705 Third Avenue.

### **New Business**

1. Resolution 2023-23: A motion was made by Councilor Kennedy, seconded by Councilor Thydean, and carried 5-0 to approve the Preliminary 2023, Collectible in 2024 Tax Levy in the amount of \$110,210, Debt Service levy of \$15,000, the Preliminary 2024 General Fund Budget in the amount of \$531,226, and the Littlefork Medical Center Taxing District levy of \$100,000 (passed by the LMC Taxing District Board in June).
2. Resolution 2023-24: A motion was made by Councilor Lehman, seconded by Councilor Wendt, to approve VOTER Account Agreement between the City of Littlefork and Koochiching County. The motion carried 5-0.
3. Resolution 2023-25: A motion was made by Councilor Lehman, seconded by Councilor Kennedy to approve a proposed property split of Parcel No. 95-02-00040, owned by Kevin Boelk and Melissa Burmeister. The motion carried 5-0.
4. Resolution 2023-26: Snowmobile Club Gambling License - tabled.
5. A motion was made by Councilor Wendt, seconded by Councilor Kennedy to allow Councilor Lehman to assemble a committee to work on finding a suitable location on public property to relocate the Veteran's Memorial due to the VFW planning to sell the property where the current memorial is located. The motion carried 5-0.

### **Miscellaneous**

1. Councilor Wendt requested that Snow Fun Days be added to the September agenda for discussion.

### **Adjournment**

Councilor Lehman made a motion, seconded by Councilor Thydean to adjourn the meeting at 4:58PM. The motion carried 5-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort