

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, March 16, 2023

Call to Order

Mayor Mike Fort called the meeting to order at 7:00 PM at City Hall, 901 Main Street.

Roll Call

Members Present: Mike Fort, Sara Wendt, Loren Lehman, Quen Kennedy, Todd Thydean

Members Absent: None

Others Present: Sonja Pelland, Tom Donahou, Dina Zastavskiy

Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Councilor Lehman, seconded by Councilor Wendt to approve the agenda with the additions: Under Petitions, Requests and Communications – Thank You Card and Community Building Request. Under New Business – Resolution of Support for Indus School. The motion carried 5-0.

Approval of Minutes

A motion was made by Councilor Wendt, seconded by Councilor Thydean, to approve February 16, 2023 regular meeting minutes. The motion carried 5-0.

Consent Agenda

A motion was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 5-0, to approve the items on the consent agenda:

1. Monthly Bills Allowed.
2. Water/Sewer terminations.
3. Liquor license renewals: Jackpine Family Diner On-Sale and Sunday Liquor, Littlefork Muni Off-Sale, On-Sale, and Sunday Liquor, Mel's Corner Service 3.2 Off-Sale Beer.
4. Littlefork Fire Relief Association bingo License March 31, 2023 at Community Building.

Public Hearings

1. None.

Petitions, Requests, and Communications

1. A letter from the MN Department of Health was provided to the council regarding annual volatile organic chemicals testing. The city's water tested below the maximum contaminant levels as required by the state.
2. A Property Valuation Information meeting has been scheduled for Thursday, March 23, 6PM at the Littlefork Community Building, 220 Main Street. County Assessor Len Peterson will provide information on how valuations are calculated and answer questions citizens may have.
3. A Thank you card was received from Jim and Pat Rasmussen for the Volunteer Appreciation event.
4. Dina Zastavskiy requested the use of the community building every Sunday for a year or more for church services at a reduced rate. By consensus the council agreed that Ms. Zastavskiy could rent on Sundays up

to 30 days in advance, but not at a reduced rate as this would be a weekend rental and the council did not want to rent exclusively to one party for an extended period of time on weekends.

Reports of Officers, Boards and Committees:

1. Ambulance Report – Minutes of the February 21 Ambulance Business meeting and January run/call recap were provided and are on file at City Hall. Tom Donahou thanked the council for the Volunteer Appreciation event. He reported that Preston Hoy will refurbish the two Tuffbook laptop computers that are used on the ambulances and that the Littlefork Ambulance Thrift Shop will contribute toward the estimated cost of \$1,450. All EMTs have completed a refresher course and copies of their new licenses will be provided for the file at City Hall. The department is busy with many ambulance calls and transports. Both rigs are running well. There are plans to re-paint the floor in the garage this spring. Todd Thydean inquired about meeting dates for the Thrift Shop as he is the City Council representative. Tom will let the board chair know to notify him of the meetings which are held quarterly on the second Tuesdays of March, June, October, and December.
2. Fire Department – No report.
3. Maintenance Department –Sonja Pelland reported that the ice scraper blade for the bobcat should be here next week.
4. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of February 2023 and are on file at City Hall. Sonja Pelland reported that the CD accounts had been set up with Edward Jones and that CD purchases should take place next week. A motion was made by Councilor Kennedy and seconded by Councilor Wendt to move the last CERC Deerwood bank CD which matures on April 7 to Edward Jones plus additional amount as recommended by the CERC board as there is money in CERC savings that could be invested. The motion carried 5-0. A motion was made by Councilor Kennedy, seconded by Councilor Thydean to approve using the remaining gambling funds from 2022 of \$680.30 toward the Volunteer Appreciation event. The motion carried 5-0. Sonja reported that the audit had gone well and that two funds that are no longer needed (Liquor fund and a Debt Service account) would be closed out as of the end of 2022. A motion to approve the Financial Report was made by Councilor Lehman, seconded by Councilor Wendt, and carried 5-0.

Unfinished Business

1. The council reviewed a quote for a dozer blade for the loader from Titan Machinery in Duluth and decided not to pursue the purchase of a blade at this time.

New Business

1. Resolution 2023-6: A motion was made by Councilor Kennedy, seconded by Councilor Wendt to declare the old ambulance 4 wheeler as surplus goods and to sell it through do-bid, an online auction. The motion carried 5-0.
2. Resolution 2023-7: A motion was made by Councilor Lehman, seconded by Councilor Kennedy, to accept a donation to the Fire Department from Kenny Ziemba in the amount of \$500 for equipment needs. The motion carried 5-0.
3. A motion was made by Councilor Lehman, seconded by Councilor Thydean to advertise for two summer maintenance positions with a rate of pay at \$12.75 per hour. The motion carried 5-0.
4. Resolution 2023-8: A motion was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 5-0 to approve a resolution in support of the Indus School remaining open.

Miscellaneous

None.

Adjournment

Councilor Kennedy made a motion, seconded by Councilor Wendt to adjourn the meeting at 7:55PM. The motion carried 5-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort