

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, May 19, 2022

Call to Order

Mayor Mike Fort called the meeting to order at 4:00p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Mike Fort, Loren Lehman, Quen Kennedy, Destry Hell, Kevin Sather

Members Absent: None

Others Present: Sonja Pelland, Kory Williams, Anna Fisher Gary Kjellgren

Pledge of Allegiance was recited.

A motion was made by Councilor Sather, seconded by Councilor Kennedy to approve the agenda. The motion carried 5-0.

Approval of Minutes

A motion was made by Councilor Lehman, seconded by Councilor Kennedy, to approve April 23, 2022 regular meeting minutes. The motion carried 5-0.

Consent Agenda

A motion was made by Councilor Kennedy, seconded by Councilor Sather, and carried 5-0, to approve the items on the consent agenda:

1. Approve Monthly Bills Allowed.
2. Water/Sewer shut-offs.
3. Approve bartender new hire Jesse Juen.
4. Approve summer maintenance re-hires: Jason Boorman, Owen Erickson.
5. Approve temporary on-sale liquor license for Littlefork Muni July 8-9.

Public Hearings

1. None.

Petitions, Requests, and Communications

1. Anna Fischer and Gary Kjellgren were in attendance representing the Northern MN District Fair Association, requesting a sponsorship. Anna informed the council of improvements the board is making at the fairgrounds including a new pavilion donated by Junker's, a horse barn being built by Hege Construction, septic tanks being replaced to make the restrooms useable, and picnic tables being built by the school shop class which will have sponsor names engraved in them. Councilor Sather moved to use \$2,000 of the city's gambling proceeds received in 2022 toward a sponsorship. Councilor Lehman seconded the motion. After discussion, Councilor Sather amended the motion, seconded by Councilor Leman, and carried 5-0, to give \$1,500 as a general sponsorship and \$500 to sponsor a picnic table.
2. A preliminary schedule of events for the All School Reunion was provided by Sara Wendt. Sign in will be at the community building and a gathering will be held at City Park on Saturday. The committee is wanting the liquor store to serve at the History on Tap event on Friday and Dancing through the Decades

on Saturday. A parade is scheduled for 4:00p.m. on Saturday and if the city sponsors the event, permissions from county and state highway departments will be requested.

Reports of Officers, Boards and Committees:

1. Ambulance Report – April run/call recap was provided and is on file at City Hall. Minutes of the April 18th Ambulance Department meeting were provided and are on file at City Hall.
2. Fire Department – May 9th meeting minutes were provided and are on file at City Hall.
3. Maintenance Department – Kory Williams reported that the crew was busy hauling leaves and brush for city wide cleanup, some mowing has begun, sewer pond discharging, grading of alleys, and lowering some water valves. Minnesota Rural Water will be helping to re-build two older hydrants. HM Cragg will be replacing a transfer coil on the back-up generator for the city's wells, located by the fire hall.
4. Liquor Report – The Liquor Committee minutes from May 12th were provided and are on file at City Hall. Sonja Pelland reviewed the cash and current bills for the store with the council. A motion was made by Councilor Lehman and seconded by Councilor Sather, to open the store at noon rather than 10:00a.m. until further notice. The motion carried 5-0. Councilor Kennedy showed the group a logo that is being proposed for a clothing order before the All School Reunion. The group approved by consensus. The bar manager will be following up on the fan motor that is not yet fixed for the walk in cooler.
5. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of April 2022 and are on file at City Hall. The liquor store revenues for the month of April were \$36,055.81. Expenses for the month were \$28,694.46, resulting in an excess of revenues over expenditures of \$7,361.35 for the month. (This included \$7,000 transfer in from Economic Development Fund approved last month.) A motion was made by Councilor Lehman seconded by Councilor Hell to approve the financial report. The motion carried 5-0.

Unfinished Business

1. Resolution 2022-12: VFW donation to Fire Department. A motion to approve the resolution accepting a donation of \$3,500 to the fire department toward the purchase of an extractor was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 5-0.
2. A motion was made by Councilor Lehman, seconded by Councilor Sather to set the fee for Erickson's Eatery to hook up to city electricity for their food truck at \$10 per day. The motion carried 5-0.
3. A motion was made by Councilor Kennedy, seconded by Councilor Hell, and carried 5-0 to accept the quote for playground equipment without the timbers and without the separate installation quote.
4. Spring Clean-up update – Kory Williams reported that he and Jerry Anderson had hauled many loads of leaves and brush already. They are hauling leaves on Tuesdays and brush on Thursdays. To date, nobody has asked to have white goods hauled.
5. Street Repairs discussion was held. A motion was made by Councilor Lehman, seconded by Councilor Sather, and carried 5-0 to request quotes for repairing Riverview Road (without pavement). The patching of other areas on the map provided by the Maintenance Department may be done if a plant is in the area this summer and a quote can be obtained. *Councilor Kennedy left the meeting at 4:55p.m.*
6. Resolution 2022-13: Adopting the Koochiching County Hazard Mitigation Plan. A motion to approve was made by Councilor Lehman, seconded by Councilor Hell, and carried 4-0.
7. Lofgren Park Dump Station update: Destry Hell reported that the dump station is currently useable but he will be pouring the concrete within the next few weeks and cleaning up the area.

New Business

1. Resolution 2022-14: Sponsoring the L-BF All School Reunion Event. A motion was made by Councilor Lehman and seconded by Councilor Sather to approve the resolution sponsoring the event. The motion carried 4-0.

2. Resolution 2022-15: Brady Martz Audit Proposal. A motion to approve the resolution accepting the 3 year audit proposal for 2022-2024 annual audits as presented was made by Councilor Sather, seconded by Councilor Hell, and carried 4-0.

Miscellaneous

- 1.

Adjournment

Councilor Hell made a motion, seconded by Councilor Lehman to adjourn the meeting at 5:01p.m. The motion carried 4-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort