

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, October 21, 2021

Call to Order

Mayor Mike Fort called the meeting to order at 7:00p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Mike Fort, Kevin Sather, Loren Lehman

Members Absent: Quen Kennedy, Destry Hell

Others Present: Sonja Pelland, Kory Williams

Pledge of Allegiance was recited.

A motion was made by Councilor Sather, seconded by Councilor Lehman, to approve the agenda. The motion carried 3-0.

Approval of Minutes

A motion was made by Councilor Lehman, seconded by Councilor Sather, to approve September 16, 2021 Regular Meeting Minutes. The motion carried 3-0.

Consent Agenda

A motion was made by Councilor Lehman, seconded by Councilor Sather, and carried 3-0, to approve the items on the consent agenda:

1. Approve Monthly Bills Allowed.
2. Water/Sewer shut-offs.

Public Hearings

Petitions, Requests, and Communications

Reports of Officers, Boards and Committees:

1. Ambulance Report – Run/call recap for the month of September was provided.
2. Fire Department – October 11 meeting information was provided – no formal meeting due to lack of quorum.
3. Maintenance Department – Kory Williams reported that the water to campsites at Lofgren Park had been shut off for the season. Alleys have had gravel added and have been graded. The snow plowing equipment has been serviced and is ready for use. A leak on the liquor store roof has been patched and water damaged ceiling tiles in a restroom will be replaced. Roof cleats for the community building have been purchased and will be installed. Jerry Anderson has passed his Class D water license exam.
4. Community Building Park Committee Report – Minutes of the September 30 committee meeting were provided and are on file at City Hall. Loren Lehman reported that the remaining area of sod has been laid and final planting of shrubs and trees is complete. The gazebo is finished except for a seal coat on the wood and then the final wiring can be completed. Pavers still need sand brushed in.
5. AWAIRS Committee minutes from the quarterly meeting held on September 22, 2021 were provided and are on file at City Hall.
6. Liquor Report –October 14th Liquor Committee meeting minutes were provided and are on file at City Hall. Councilor Sather inquired about the leaking roof. A section of the roof may need to be replaced within the next few years as it does not drain properly. The patching is a temporary fix.
7. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of September 2021 and are on file at City Hall. The Liquor Store had

revenues for the month of \$25,223.57, expenses of \$23,458.34, resulting in a profit of \$1,765.23 for the month of September. A motion was made by Councilor Lehman seconded by Councilor Sather to approve the financial report. The motion carried 3-0.

Unfinished Business

1. Roof Project at Water Plant –Up North Builders has nearly completed the roof on the water plant and plan to be finished by midweek.
2. Lofgren Park Sewer Project – The project will be completed within the next two weeks as materials are now on site.
3. Resolution 2021-30: ARPA Funds transfer to Community Park Project. A motion was made by Councilor Sather, seconded by Councilor Lehman, to transfer \$4,311.86, in addition to the \$25,000 previously approved, to Capital Projects Park Development towards gazebo expenses. The motion carried 3-0.
4. City Park/Campground Development – Councilor Lehman voiced that he would like to wait for the full council to be in attendance to discuss the development. A motion was made by Councilor Sather, seconded by Mayor Fort, and carried 3-0 to accept the donation of the area that Mr. Dennis Wagner has offered which includes the Northeast portion of parcel 26-019-00300 owned by Wagner Construction, Inc. and the southeast corner of parcel 26-019-24000 owned by Cliff and Dennis Wagner and as indicated on the map Mr. Wagner presented at the September City Council meeting. A formal resolution will follow at a later date with the property legal description. The motion carried 3-0.
5. Resolution 2021-24: Designate official newspaper – tabled due to no word on status of the Times as an official newspaper yet.

New Business

1. Resolution 2021-31: Accepting a donation from Teri and Daryl Malbraaten for the Ambulance Service. A motion to approve was made by Councilor Lehman, seconded by Councilor Sather, and carried 3-0.
2. Resolution 2021-32: Accepting a donation from the Littlefork Lions' Club for maintenance of the Jackpine Savage statue. A motion to approve was made by Councilor Sather and seconded by Councilor Lehman. The motion carried 3-0.
3. Resolution 2021-33: Airport Layout Plan Grant Agreement. A motion to approve was made by Councilor Lehman, seconded by Councilor Sather, and carried 3-0.
4. Resolution 2021-34: Community Building Gazebo Use Rules. A motion to accept the rules with the addition of "No stakes may be used for tents, etc. or for anchoring anything in the grass or brick or sidewalk areas," was made by Councilor Lehman, seconded by Councilor Sather, and carried 3-0.
5. A motion was made by Councilor Lehman, seconded by Councilor Sather, to hold the city's Truth in Taxation hearing for Thursday, December 16, 7:00p.m. The motion carried 3-0.
6. Administrator Annual Review – The Council gave a very positive review of City Administrator/Clerk-Treasurer, Sonja Pelland, commending her work performance.

Miscellaneous

- 1.

Adjournment

Councilor Sather made a motion, seconded by Councilor Lehman to adjourn the meeting at 7:40p.m. The motion carried 3-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort